



■ Angeia White Negley, WV DNR  
Property & Procurement Office  
BID RESPONSE  
324 4<sup>th</sup> Avenue  
South Charleston, WV 25303

■ July 27, 2018

REF: DNR1800000009

Dear Ms. Negley:

In response to your qualifications request for the professional Architectural and Engineering Design services, the E.T. Boggess Architect, Inc. team is pleased to submit information regarding our experience. We will provide the services necessary to accomplish the structural and other repairs at the Hawks Nest Lodge, the upper tram building/gift shop complex at Pipestem Resort State Park, and the old main lodge at Twin Falls Resort State Park. Our team will work with the State of West Virginia, including the Division of Culture and History (SHPO), WVDNR, designated representatives from each state park to ensure that everyone's vision for all the projects is achieved. Our approach is not only about our ideas . . . it is about *you and your ideas*. We **look** at the existing spaces, **listen** to what you need, and then provide a **design** to satisfy those needs.

We understand the impact tourists have on our economy. The visitor's centers and museums that we have designed have provided information to their target markets and encouraged visitors to explore our area. Sharing information about our natural resources, educating the public about the wildlife, as well as encouraging conservation, preservation, and restoration efforts are all important goals for the DNR. Preserving our state's historic architecture is very important to us and we will work with the Division of Culture and History to ensure our renovation designs conform to the state and national historic guidelines.

ETB emphasizes a client-centered design approach. Through this focus, we can assure the State of West Virginia and the WVDNR that needs and project issues will be clearly identified and addressed through an engaged, interactive programming, design, and construction process. Our design process will be conducted with an attention to detail, creative problem solving and with a passion towards the project's success.

We value this opportunity to serve you and look forward to personally presenting our credentials.

Sincerely,

A handwritten signature in blue ink that reads 'Todd Boggess'.

Todd Boggess, AIA, NCARB, Architect  
President

Cover Letter

Qualifications – 1

Approach & Scope of Services – 2

Firm Profiles – 3

Projects / Prior Experience – 4

Management & Staffing Capabilities – 5

References – 6

West Virginia Forms – 7



## INTRODUCTION

Pipestem State Park, Hawks Nest State Park, and Twin Falls Resort State Park offer unique recreational opportunities to our state's residents as well as tourist who want to experience West Virginia at its best. Ensuring that the facilities at these parks are properly preserved and maintained for future generations to enjoy is the best alternative. Preserving and protecting our state's natural beauty is the responsibility of everyone, not just the DNR. Preserving and protecting our historical architecture is the responsibility of the Division of Culture and History, and should be a primary task of architects and contractors. E.T. Boggess Architect, Inc. will design structural repairs and restoration to ensure the unique features of each facility is handled in accordance with *The Secretary of the Interior's Standards for Rehabilitation of Historic Structures*. We understand the challenges that renovation projects present and the importance of anticipating the "surprises". We also strive to create as little disruption to the daily routine of your current occupants as possible.

ETB has a great deal of experience with a variety of facilities similar to the gift shop and lodges. Over the years, we have accomplished several projects for the WVDNR, including the following at Pipestem State Park:

- ✓ Conference Center Addition
- ✓ Kitchen Renovations
- ✓ Connecting Walkway/Bridgeway
- ✓ Picnic Shelters
- ✓ Clubhouse Deck
- ✓ Golf Course Toilets

There are a number of government buildings that have suffered through years of neglect or simply cases where the money to remedy any deficiencies was not available. Several years ago, we began phased energy upgrades to the historic Mercer County Courthouse. The roof was replaced in two stages and the doors and windows have been restored and re-worked. One of our major renovation projects here in Princeton involved the adaptive re-use of the former USPO building which, after years of laying vacant, became the new home of the Princeton Public Library. The renovation project was selected by the AIA as the Honor Award Winner for 2012.



## PRINCETON PUBLIC LIBRARY



BEFORE

We have worked on tourism and recreational public and private projects and were fortunate to design facilities for The Summit Bechtel Family National Scout Reserve. ETB has also worked with the Hatfield/McCoy Regional Trail Authority and private developers along the ATV trail on various projects that will help continue to attract users from across the country. We understand the impact tourism has on our state and the need to ensure visitors are able to experience and enjoy their favorite recreational activity, as well as provide new options for them to appreciate in The Mountain State.

One of the most recognizable projects that we have completed for a state agency is the West Virginia Tourist Information Center at the intersection of Interstate 77 and Route 460. This visitor's center was constructed primarily with materials native to our state, including the field stone used throughout the site. We appreciate the work the state has given us and we look forward to helping the DNR address the goals and objectives of this project as well.

**Objective 1 – “Review existing plans and conditions as well as the operation of the park and evaluate while communicating effectively with the owner to determine a plan that can be implemented in a manner that will minimize disruption to concurrent operation of the facility and meet all objectives.”**

Our team will examine the lodges and gift shop/tram area at the three state parks, as well as all existing plans available, to determine the best course of action to repair, restore and preserve the structures and meet the goals of the DNR.

ETB will design the renovations that will provide for the safety, comfort, and convenience of your visitors and employees. We will work with your on-site representatives to ensure the proposed work will not disrupt the operations at the park.

We believe architectural design should be an *interactive process* and we will work closely with the DNR to keep the lines of communication open throughout the design and construction process. This interactive approach enables us to develop facilities that meet your requirements, as well as being aesthetically distinctive. Renovation/preservation design must be developed from scratch with the unique attributes of the individual project in mind.

**Objective 2 – “As a portion of this process outlined in Objective 1, provide all necessary services to design the facilities described in this EOI in a manner that is consistent with The Division of Natural Resources needs, objectives, current law, and the current code; while following the plan to design and execute the project within the project budget.”**

ETB has been developing architectural designs, plans, specifications, estimates and other construction/bidding documents for projects for over 50 years. Todd Boggess, President of ETB, serves on the WV Board of Architects and is active in verifying that all architects provide professional services within the state's laws and codes. He is, therefore, one of the first to be notified of any changes to any laws and codes that apply to the architectural profession. Todd will be *your architect* and point-of-contact in order to ensure the needs and objectives of the DNR are fully addressed to your satisfaction.

If we are selected for the projects, one of the first items will be to establish a realistic schedule and budget. We will prioritize the structures that need to be addressed immediately and we will re-examine our schedule throughout the design and construction documentation process. We will immediately notify the DNR of any problems we anticipate or issues that we become aware of that would adversely impact time, materials, or labor. One issue that will be examined is whether to bid each project separately or concurrently.

Our team of professional will engage with the state and project stakeholders to collect data and correlate basis of design guidance to address each facility's functional and aesthetic criteria and develop detailed program requirements for each structure. Team members include:

Structural and Civil/Site Engineering: **EL Robinson Engineering**

Mechanical, Electrical, Plumbing Engineering: **Harper Engineering**

**Objective 3 – “Provide Construction Contract Administration Services with competent professionals that ensures the project is constructed and functions as designed.”**

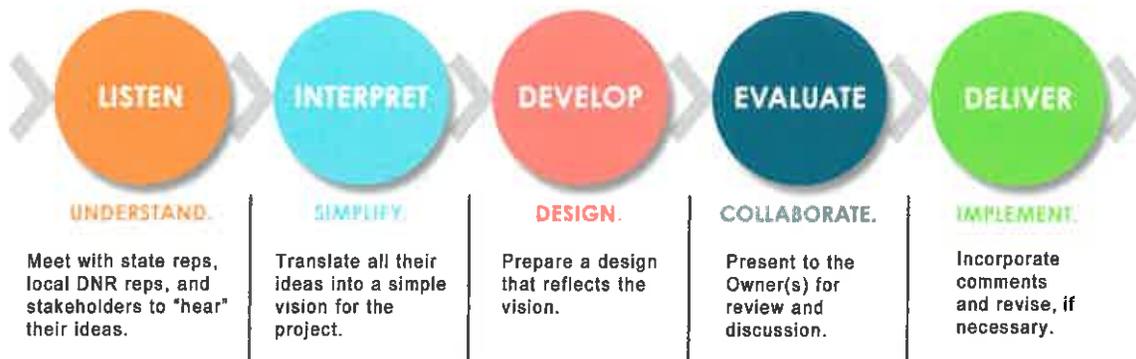
ETB provides professional A/E services, including construction contract administration, for all of our projects. Contract administration services are important in order to ensure construction conforms to the design intent of the construction documents; to lessen project risks; and to identify and resolve construction problems early in order to keep the project on schedule.

Chris Canterbury is our construction administration manager and has been involved with maintenance and equipment shops for multiple WV DOH projects. Chris provides efficient leadership in coordinating the team dynamics, budget, schedule, and the flow of information. He also assists the client with the management of services and consultants that may not be a part of this contract, but still may have an impact on workflow and infrastructure coordination.

**COMMUNICATION**

**Communication, collaboration, and consensus** are the three elements we feel are essential to the planning, design and building process. The architect is responsible for the finished product, but the design process must include guidance and review by the State of West Virginia and representatives from the Division of Natural Resources. Our goal is to develop a “partnership” with our clients – a relationship that includes a long-term commitment, trust, and shared vision.

Although there are more ways than ever to communicate these days, the art of listening continues to be a challenge. If your message is not being heard and understood, then communication has failed. Our cycle of communication is best depicted by the image below and this procedure is repeated throughout the design and construction process.



## PROJECT BUDGET and CONSTRUCTION

According to a study from KPMG, just 31% of all projects came within 10% of the budget in the past 3 years. This is a challenging situation that our entire country is facing, not just West Virginia. While it is the goal of the A/E design team to design a facility within the established budget by thoroughly investigating the cost of materials and labor and utilizing the costs of past projects, there are a number of items that are simply beyond our control. For example, a hurricane in the Gulf of Mexico can raise the cost of gasoline in West Virginia a great deal before it does any actual damage. That raises the cost of moving men and materials and can dramatically affect any project costs that are currently advertised for bids. Even though the project budget was examined within the past few months, the numbers may be skewed due to recent developments.

The first step in maintaining a project budget is to make sure the budget represents an achievable goal. This is where honest, open *communication* between the Owner and design team is important. Unfortunately, Owners are often told their budget is realistic in order for the project to proceed. We believe that the management of costs and/or risks begins with the development of fully vetted alternatives which enable you to make informed choices about the project. We search for simple and effective solutions. The evaluation of cost must extend beyond the costs of construction, and consider the costs of operations, human resources, energy and sustainability.

If the project we have designed for you bids over-budget, our preferred method to ensure the project moves forward is *value engineering*. We will work with the Owner and apparent low bidder to adjust and/or modify materials, quantities, and spaces, as necessary, in order for the facility to be constructed. We believe value engineering is a much more effective approach than re-design/re-bid. An excellent example of value engineering at its best was the New River Community & Technical College Headquarters (located near Beckley) which we designed for the C&TCS of WV. After the original bid exceeded the budget, value engineering enabled the project to proceed with construction and, ultimately, come in on-budget and on-schedule.

## CONSTRUCTION PERIOD

The first step in maintaining a project construction schedule is to, once again, make sure the schedule is realistic. Early in the process, *communication* between the Owner and Architect will establish both the anticipated time to accomplish the design as well as a realistic timeframe for construction to be completed. As always, there will be surprises along the way that may affect progress, but keeping open communication between all parties will lead to a more successful project.

ETB currently has two projects that are ready to be punched, WVDOH D7 Office Building and WVDOH D7 Equipment Shop. The Greenville Senior Living was just turned over to the Owner. All three projects were completed on-time. In the past five years, all but two of our projects were completed within a few weeks of the projected schedule.

There are options available to the Owner if you wish to incorporate liquidated damages into the contract for failure to meet a project deadline, and, if time is of the essence, a bonus could be included if construction is completed ahead of time. However, ETB believes it is in the best interest of the project to work together, especially during the construction phase, to ensure a project's successful completion. We believe maintaining a "team" approach is much more effective than an "us versus them" scenario.

## QUALITY MEASURES

**Quality Assurance** - We feel quality assurance is the ability of an architect to provide the client with a set of documents that satisfies the client's needs and are as accurate as possible. ETB believes quality assurance is an ongoing process, not just a one-time occurrence. No project is perfect, however, we strive to achieve maximum client satisfaction. To that end, we have set the following goals for ourselves:

- Promote teamwork
- Quality management throughout entire project – *Website*
- Prompt response to client's requests – *Availability*
- Creation of quality construction documents – *Purpose Driven*
- Error *prevention*, not error catching – *Standard Practices*
- Personal pride in our work - *Motivation*
- Education and Training in-house (staff mentoring) – *Continuing Education*
- Go the extra mile whenever necessary – *Service Oriented*

**Quality Control** - Quality control starts with matching expectations about quality standards and life cycle costs with budget and scope during planning and design reviews. This continues through construction delivery with a program of inspections, tests, and certifications that are typically handled through a third-party agency. Quality control should flow seamlessly from one phase to another. The "partnership" we develop during the project assists us in maintaining a high level quality control standard with everyone working together in the project's best interest. We strive to coordinate performance among the entire project team in order for a completed building program to fully satisfy your needs and expectations. The quality control plan we follow should help eliminate errors, reduce cost and improve overall building quality.

ETB normally follows the plan as outlined below:

- Keep the lines of communication open and consistent between all team members with regularly scheduled project meetings
- Share lessons learned from recent similar projects, include value engineering
- In-house reviews to address issues with constructability and budget restraints
- Utilize past experiences related to construction administration – *Be Proactive*
- Provide post construction administration services to be utilized on future projects - Every project or opportunity can be a learning experience for continued growth to better serve clients



## SERVICES

In order to successfully accomplish the structural repairs and associated renovations at Hawks Next, Pipestem, and Twin Falls State Parks, we understand that the DNR requires the scope of services as described in this section. The specific project goals and objectives are as follows:

- ✓ Review existing documentation and operations at each of the parks
- ✓ Communicate effectively with owner and representatives
- ✓ Provide as little disruption to ongoing activities as possible
- ✓ Construction design in accordance with all State, Federal and Local Regulations, as well as being consistent with the Division of Natural Resources needs and objectives
- ✓ Plan and execute the project within the project budget
- ✓ Preparation of bidding and contracting documents
- ✓ Participation in the evaluation of bids received
- ✓ Monitoring and inspection of construction activities on a periodic basis to ensure project is constructed and functions as designed

## APPROACH

**The Integrated Design Process** is our process of design in which the owners, users and the ETB team (architects and engineers) are all integral team members. This integrated process and the implementation of high performance design requires both efficiency and innovation. In our role with this team as the design leader and project organizer, ETB will be responsible for coordinating and orchestrating the work throughout the design, documentation, and administrative functions of the project.

ETB will emphasize the following throughout your project:

- 1. **Understanding goals.** We review your established goals and provide input into areas as needed.
- 2. **Brainstorming ideas.** We investigate opportunities for greater service through value engineering, strategic partnering, or an alternative delivery method.
- 3. **Assuring timelines.** We generate a management plan to fulfill deliverables and meet milestones on schedule.
- 4. **Maintaining client contact.** We are accessible, convenient, and committed to success from the beginning through the design process, and after completion.
- 5. **Inviting performance feedback.** We welcome Owner input at closeout and review how well time, cost, and design goals were met.

## HISTORICAL RENOVATIONS

In order to successfully accomplish the renovation of these historical park facilities, we will approach the project by emphasizing the following procedure:

- Establish goals and objectives
- Review each building's existing condition and uses and evaluate space needs
- Examine structural components, deterioration, and recommend course of action
- List any mechanical improvements
- Estimate the timing, phasing and projected costs for the project
- Establish project priorities for recommended remodeling
- Project schedule and final plan

*The Secretary of the Interior's Standards for Rehabilitation of Historic Structures* provides a wealth of information and guidelines that we have followed on previous historical renovation project:

- ❖ **Identify - Retain - Preserve**
  - Defines historical character
- ❖ **Protect – Maintain**
  - Least degree of intervention
- ❖ **Repair**
  - Historic features/materials
- ❖ **Replace**
  - Only when not feasible to repair

All work will be coordinated with the State Historic Preservation Offices, as directed.

## SPECIFIC TASKS

The services listed above will be accomplished in steps. As mentioned previously, we utilize an interactive design approach. We will therefore be involving your designated representatives in order to understand and address your specific needs.

Typically, ETB renovation projects involve 4 phases:

- Investigation, evaluation and report preparation for existing systems and structure.
- Preparation of Preliminary Design Documentation and Preliminary Estimate of Probable Construction Costs.

- Preparation of Construction Documents and Final Estimate of Probable Construction Costs.
- Bidding and Construction Administration Services.

**Investigation and Evaluation Phase:**

- Upon receipt of Notice to Proceed, ETB will review all available original plans, specifications and other relevant data documenting existing systems and structures.
- Conduct a thorough evaluation and inspection of the lodges at Hawks Nest and Twin Falls, as well as the upper tram building/gift shop complex at Pipestem.
- Perform engineering analysis to establish roof and structural system design criteria including structural loading/uplift capacities, fire resistance ratings, thermal resistance ratings, drainage capacities and other relevant data for evaluation of roof/structural system compatibility.
- Meet with the DNR and representatives from each of the parks to present and discuss preliminary findings, including preliminary budget amounts for renovations.

**Preliminary Design Phase:**

- Prepare preliminary design drawings including plans and typical sections and details.
- Prepare Outline Specifications and Preliminary Estimate of Probable Construction Costs.
- Meet with DNR and representatives from each of the parks to review preliminary design drawings, proposed scope of work, proposed system product selections and alternatives, and Preliminary Estimate of Probable Construction Cost. Review/establish budget and contingency and establish Final Construction Phase Schedule (bidding and award).

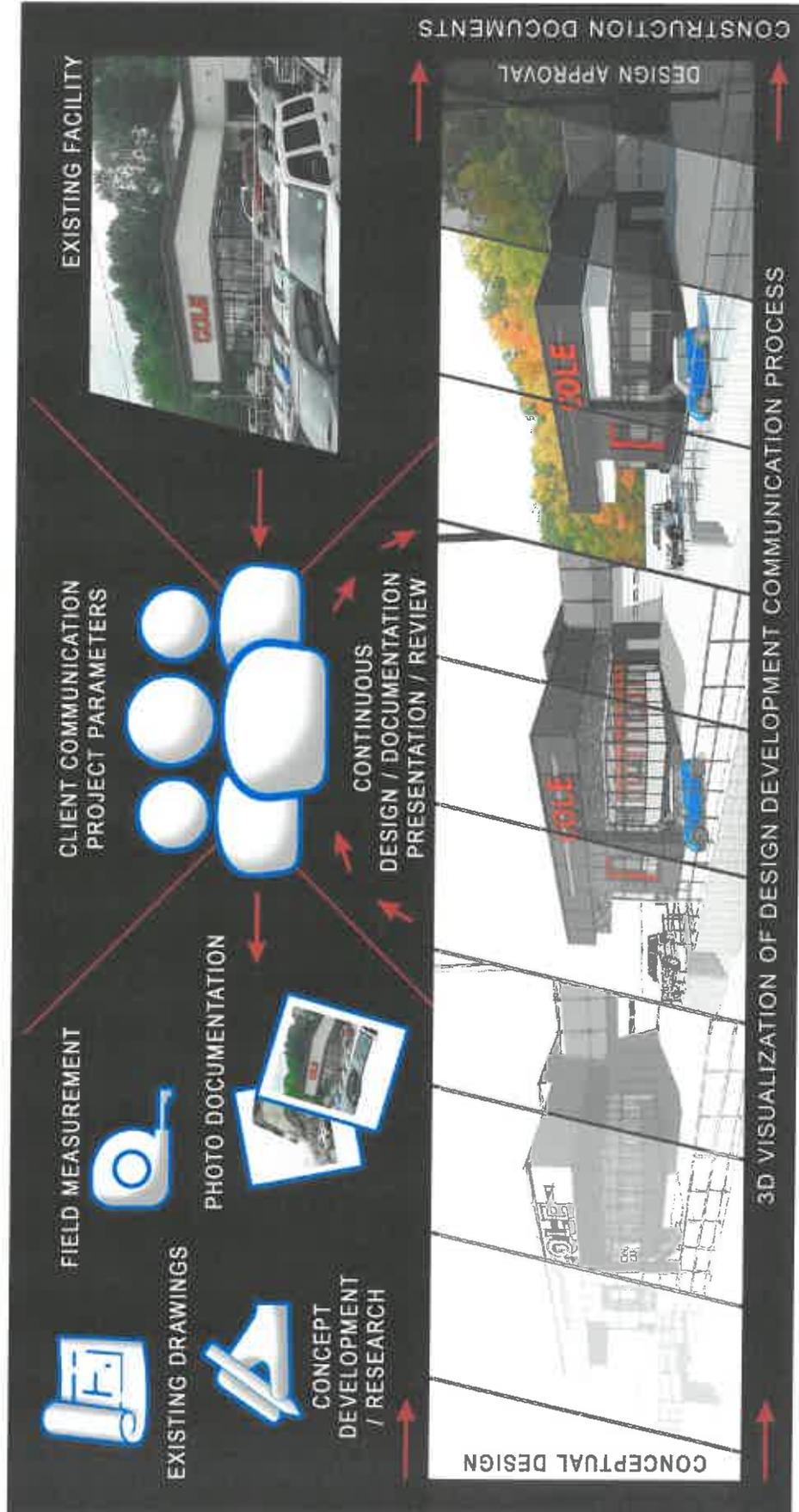
**Construction Document Phase:**

- Prepare Construction Documents including detailed drawings and specifications commensurate with established scope of work.
- Prepare Final Estimate of Probable Construction Costs.
- Assist with coordination/preparation of non-technical provisions of the contract documents. (Bid Advertisement, safety/security compliance, temporary facilities, utility access, etc.)
- Meet with representatives from DNR and representatives from each of the parks, as necessary, to review progress, discuss proposed design and budget refinements, value engineering proposals and other general coordination issues.
- Assist with review, selection and pre-approval of Contractors, if required

**Bidding and Construction Administration Phase:**

- ETB will provide general administrative assistance to the WVDNR and the contractor(s) during the Bidding and Construction Phases including:
  - Reproduction and distribution of Construction Documents
  - Attendance at pre-bid meeting
  - Preparation of addenda
  - Review of bids
  - Review of contractor submittals
  - Review/approval of contractor's applications for payment
  - Review/response to RFI and construction change order requests.
  - Regular on-site Construction observation and reporting
  - Assistance/coordination with governmental/ regulatory agencies
  - Preparation of project punch list and sign-off
  - Review of project close-out documents/ compliance

**The flow-chart on the following page shows an example of our approach to a recent renovation project.**





## HISTORY

E. T. Boggess Architect, Inc. was established in Princeton, West Virginia, by Ted Boggess in 1966. ETB has been a successful architectural firm primarily because of a team approach and partnership-type attitude with all involved in the design and construction process. Having grown up in the practice and with a life-long love of architecture, Todd became a full time presence with the firm in 1988 after receiving a Masters in Architecture from Clemson University. Their unique relationship as father/son/mentor/apprentice and, ultimately, partners has been both exciting and rewarding as the practice continues to flourish and evolve.



## REPUTATION

Our firm lives or dies by its reputation. We have cultivated a team that strives to deliver the highest level of project management, service, and design. Our approach is client and site specific, and questions conventional assumptions. The greatest testament to the success of ETB's work goes beyond the organizational, operation and business stewardship we provide; it is in our enduring client relationships.

The architects at ETB are well-respected for their high ethical standards, as well as professional and civic activities. They have been asked to serve as expert witnesses and arbitrators in legal disputes. They have also been selected to serve on various local, state and national committees. These committees cover areas from determining local zoning ordinances to reviewing and developing educational requirements for future architects, to preserving West Virginia's historic architecture. In 2014, Todd was appointed to the WV Board of Architects by Governor Tomblin. The Board of Architects protects the life, health, and property of the people of the State of West Virginia by ensuring that proper architecture practices are used in the state.

## SIZE

Bigger is not always better. ETB has purposely controlled size in order to maintain personal involvement and quality control. We feel that it is important to maintain close client contact so we can respond to your needs and questions, as well as address any situations that may arise in a timely manner. Our talented staff is ready to accommodate the needs of your project and ensure the successful completion of our current workload. The depth of our personnel is such that we can assign individuals to the appropriate task during each phase to ensure all your project's needs are satisfied.

## TEAMWORK

Our projects and design services are dependent on both our abilities as architects and our commitment to perform and implement a set of standards in order to create a design that responds to the needs of our client. In house, ETB actually functions as a team of consultants with individual strengths and abilities emphasized by each employee's role within the team. In addition to being a strong design oriented firm, we offer expertise in communication, construction documentation, construction administration, and quality control.

Throughout our state, we have developed relationships with government agencies, contractors and material suppliers which will be valuable as we address the challenges associated with this project. ETB has worked with many of the code officials, including the state fire marshal, and consider them an extension of our team, another member who is concerned about the final design. We review our designs with the Office of the State Fire Marshal in Charleston at regular intervals during the design process, as well as on-site inspections during construction.

## EXPERIENCE

Over the past 52 years, ETB has accomplished many different types of buildings in 12 different states and 1 foreign country. We have not limited ourselves by focusing on one particular type of project or a single location. Instead, we choose to maintain a diverse practice which allows us to begin each project with renewed enthusiasm. Our range of project types have helped us develop a broad knowledge base

ETB was one of the first architectural firms in the state to implement the use of computer-aided design and drafting into the everyday practice of architecture more than thirty-five years ago. Today we continue to implement current technology as we have become very efficient with photorealistic imagery through computer modeling and digital photography. The building 3-D model and associated imagery can be developed early in the design process for presentations. This helps everyone better understand design approaches and project contextual relationships within a setting.

Our firm has a great deal of experience creating graphic imagery as well as presenting the information to government agencies and the general public. Recent projects for the WV Higher Education and Policy Commission, the WV School Building Authority, as well as county school systems, have required us to generate imagery and create powerpoint presentations. This is just another step in the process of moving your projects forward and we are anxious to work with you to obtain the necessary approvals.

## SCHEDULES & BUDGETS

ETB understands the importance of ensuring that all schedules and budgets are met. Our strength is in the delivery of appropriate and analytical solutions for complex buildings in strict conformance with budget and time constraints. Some of our most recent projects, especially for state agencies, have presented us with very rigorous scheduling goals and we have met the owner's deadlines accordingly.

Our team will do everything within our power to ensure the project stays within budget and on schedule. We will work with the general contractor to provide him with the information he needs as quickly as possible. As mentioned earlier, the key to addressing problems during construction will be **communication, collaboration, and consensus.**

## OVERVIEW



We come from humble beginnings and were founded and named after our president, Edward L. Robinson, P.E., P.S., in 1978. The company began as a small surveying firm with only four employees and has grown exponentially to what it is today – a highly diversified engineering and surveying firm with over 135 full time, experienced professionals and support personnel located in ten offices throughout West Virginia (Charleston, Beckley, Bridgeport, and Chapmanville), Kentucky, Ohio and North Carolina. Over the past four decades, E.L. Robinson has grown to be one of the most respected firms in the region, offering a diverse scope of services. E.L. Robinson provides a full range of quality engineering services, from planning and analysis to design and implementation.

We attribute much of our continued success to our commitment to complete customer service, unwavering quality, and innovative solutions. ELR prides itself on overcoming obstacles and adapting to changing times. The firm uses diligence and a dedicated work ethic to complete every project on time, on or under budget.

E.L. Robinson Engineering boasts of a highly skilled and professional staff. We know that in order to take care of our clients, we must also take care of our own employees. The firm maintains an unheard of employee retention rate. ELR pairs its past experience with the technology of the future to provide the most thorough and advanced engineering knowledge and skills.

The use of technology has allowed the firm to expand engineering capabilities and make use of new resources such as satellite imagery and digital mapping. In addition to the use of technology, E.L. Robinson also continues to strive to invent new and more effective ways to serve our clients. One of these ways is to provide a thorough pre-analysis of every project, saving the client time, money, and legal exposure. When the client is educated on every phase of the job and every challenge, the reputation of the firm grows stronger and attracts business from a larger marketplace.

### Our Services

- Utilities Engineering
- Land Planning
- Transportation Engineering
- Landscape Architecture
- Construction Management
- Site Development
- Geotechnical Engineering
- Oil and Natural Gas
- Surveying and Technology



## Qualifications

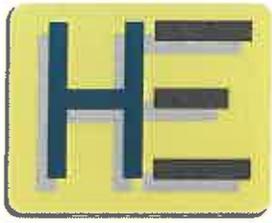


E.L. Robinson has a strong background in site facility development and renovations. Our team has over 39 years of experience working with various communities, developing a diverse range of capabilities to handle the most complex development projects. From the initial planning and layout through the construction phase, the team at ELR provides clients with top quality site development services. Our areas of expertise include community and public facilities, business parks, recreational areas, residential neighborhoods, urban planning and streetscape design, planned unit and community development, park and recreation design, and campus planning.

E.L. Robinson has over 135 staff members including 57 degreed engineers, 37 of which are registered professional engineers; 15 construction inspectors and a support team of administrative and technical personnel. Our firm's office in Charleston will provide the identified scope of services. This team of professional engineers, funding specialists, surveyors and construction inspectors has been specifically assembled for this project because of their experience relating to your project and for preparing solutions that are realistic.

ELR's team has been fortunate to assist other clients with various types of site design projects including numerous building facilities and centers to serve various communities.

- Greenfield Cabinetry Building Expansion
- Putnam PSD Maintenance Facility
- Mingo County 911 Center
- Putnam County 911 Command Center and EMS Garage
- Mason County 911 Center
- Wetzel County 911 Center
- Chief Logan State Park Recreational Facility
- Aldersgate United Methodist Church Recreation Facility
- Logan County Airport Business and Industrial Park
- Williamson DHHR Building
- Mingo County Memorial Building Handicap Accessibility
- Williamson Coal House
- Williamson City Hall Exterior Updates
- Williamson Fire-Police Station
- Logan County Courthouse ADA Upgrades



## **Mechanical, Electrical, and Plumbing Engineering**

Harper Engineering, PLLC has the talent and resources to provide quality mechanical, electrical, and plumbing design. Our staff utilizes the latest building information modeling (BIM) software to provide the accurate system designs with minimal change orders during construction.

Our goal is to design optimized systems that meet all of our client's performance, energy use, and budgetary needs.

The staff at Harper Engineering, PLLC has over 100 years of experience working with clients in a variety of fields including, but not limited to, K-12 schools, hospitals, offices, airports, manufacturing, multi-family housing, and Design/Build.

The following is a partial listing of projects that demonstrate Harper Engineering's mechanical, electrical, and plumbing design experience:

## **State Projects**

### **Cabwaylingo State Park Dining Hall**

HVAC, Plumbing and Electrical Design for a new 3800 SF facility.

### **Chief Logan Lodge and Conference Center Pool**

MEP design for new ventilation system for pool filtration.

### **Palentine Park Improvements**

Site lighting and power for Splash Park pump, rest rooms, Amphitheatre and power for vendor receptacles.

### **WV Department of Highways SRC Office Building**

HVAC, Plumbing, Electrical, Fire Alarm, and Sprinkler design for renovations to the 39,400 SF addition and renovations to existing office building in Charleston, WV.



## Project Information

E.T. Boggess Architect, Inc.

Project	Type	Goals	Size	Cost	Comp.
<b>Bathhouses for the Summit Bechtel Family National Scout Reserve</b>					
Location: Mt. Hope, WV	<b>New</b>	Provide rustic design and construction admin for almost 50,000 scouts at the new home for the National Scout Jamboree.	330 units	\$14 mil	2013
Project Manager for the Boy Scouts: Rob Ridgeway - 304-465-2800		Completion on-schedule a MUST. Additional projects included observation deck.			
<i>Goals were met by as a result of diligent research, planning/programming and coordination between team members and the Owner's rep.</i>					
<b>Princeton Public Library</b>					
Location: Princeton	<b>New</b>	Renovated former USPO to serve as new public library. Preserve historical atmosphere. Install new technology. Ensure code compliance.	13,300 sf	\$3.8 mil	2010
Project Manager for the City of Princeton: former Librarian Connie Shumate - 304-384-5366					
<i>Goals were met by identifying areas to improve/enlarge and restoring historical architectural elements, as appropriate.</i>					
<b>Hatfield-McCoy Trail Regional Authority</b>					
Location: Lyburn, WV	<b>Reno.</b>	Renovated former restaurant to serve as main authority offices. Included display are for retail sales. Additional projects have been completed.	6,200 sf	550,000	2011
Executive Director: Jeffery Lusk - 304-752-3255					
<i>Goals were met by as a result of coordination with owner to identify specific needs and adapt existing structure for compliance.</i>					

# PIPESTEM STATE PARK CONFERENCE CENTER

Pipestem, WV

## PROJECT DETAILS

owner/district:  
WV DNR

year:  
1999

size:  
20,000 sf



The Pipestem Conference Center Project involved a two-story addition to the McKeever Lodge. The project centered around the addition of a multi-purpose conference area that can accommodate a single, large group or be divided with panels for multiple, smaller groups.

In order to allow for ADA compliant access, an enclosed, connecting bridge-way was designed to connect the new conference center to the existing lodge.

The existing kitchen area was also renovated during this project.

# PIPESTEM STATE PARK CONFERENCE CENTER

Pipestem, WV



# PIPESTEM STATE PARK CONFERENCE CENTER

Pipestem, WV

## PROJECT DETAILS

owner/district:

WV DNR

year:

1999

size:

20,000 sf



The Pipestem Conference Center Project involved a two-story addition to the McKeever Lodge. An enclosed bridgeway (interior & exterior shown here) was designed to provide ADA compliant access



# PIPESTEM STATE PARK PICNIC SHELTERS

Pipestem, WV

## PROJECT DETAILS

owner/district:  
WV DNR

year:  
phased

ETB provided a picnic shelter design used throughout Pipestem State Park.



# PIPESTEM STATE PARK DECK AND RAMP

Pipestem, WV

## PROJECT DETAILS

owner/district:  
WV DNR

ETB designed the deck addition to the existing golf clubhouse, along with the ramp to provide ADA access to the second floor of the building.



# WV TOURIST INFORMATION CENTER

Princeton, WV

## PROJECT DETAILS

City/county/district:

WV Parkways Authority

year:

1992

size:

7,200 sf



The West Virginia Tourist Information Center is "composed" of three pyramid-shaped skylites (41' x 41', 33' x 33' and 29' x 29') that enclose a large main exhibit hall with the information desk, multi-use small exhibit hall with a mezzanine level, and restroom facilities. The seemingly "high-tech" design is complimented by incorporating a dry, stacked stone wall and split-rail fence into the landscape and by utilizing an exposed wood framing system.

West Virginia products were used throughout the project, including hardwood flooring, "Terne" roofing and native field stone. Local artisans also have their creations on display. Over 100,000 people per year visit the facility which is located ten miles from the border at the intersection of I-77/460.

1994 WVAIA Merit Award Winner



# ATV RESORT AND LODGE

West Virginia

## PROJECT DETAILS

owner/district:  
Private Developer

year:  
2019

size:  
40 acres w/ 36,000 sf Lodge

ETB provided master planning and architectural design for the resort that will cater to the ATV enthusiast. The Architectural design for the resort facilities features a timber and stone exterior with woodcraft details representative of the National Parks rustic style with an Appalachian Mountain craftsman theme.



LODGE ENTRANCE



STANDARD COTTAGE



DELUXE COTTAGE



LODGE - SOUTH FACADE



# PRINCETON PUBLIC LIBRARY

Princeton, WV



## PROJECT DETAILS

owner/district:  
City of Princeton

year:  
2010

size:  
13,331 sf (Two Story)

This renovation/adaptive re-use project involved a total interior renovation and exterior restoration that transformed the abandoned former USPO building into a new focal point for Mercer Street. In addition to providing much needed space for books, this design enabled the library to have designated spaces for audio/visual, and an exclusive West Virginia Room. Activities associated with the operation of the library are easily maintained from the custom designed control desk. Rooms in the basement are dedicated to three specific age groups, and include an open computer area. Public meeting /conference rooms with state-of-the-art technology equipment are also located on the lower basement level.



# MERCER COUNTY WAR MEMORIAL BUILDING

Princeton, WV



## PROJECT DETAILS

owner/district:

Mercer County Commission

year:

2011

type:

renovations

The Mercer County War Memorial Building Project consisted of both interior and exterior renovations. The historic building's exterior was in need of cleaning, repairing and re-pointing of the stone and masonry. The steel windows were refurbished. Exposed joints and cracks were caulked and sealed. A new sprinkler system, was installed and upgrades were made to the electrical system, including lighting.

ADA upgrades were also included in the renovation design and construction.



# HATFIELD / MCCOY REGIONAL RECREATIONAL AUTHORITY

Lyburn, WV

## PROJECT DETAILS

owner/district:  
Hatfield/McCoy Regional Authority

year:  
2011

type:  
renovation

ETB designed the renovations to the former Western Sizzling Building to accommodate the main authority offices.

The renovations included a total interior re-design, new floor plan layouts, and material selections. The building spaces include offices, conference room, sales/display, restrooms and storage areas.



# HATFIELD / MCCOY TRAILHEAD FACILITY

Ashland, WV

## PROJECT DETAILS

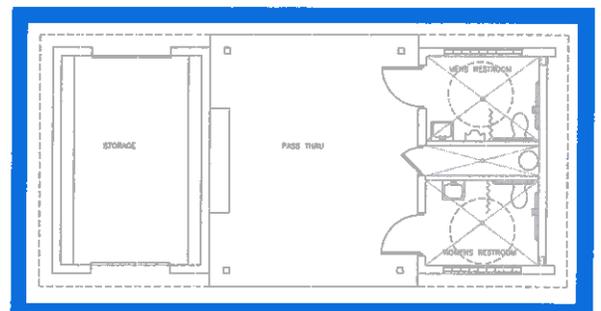
owner/district:  
Hatfield/McCoy Regional Authority

year:  
2006

type:  
new construction

The trailhead facility designed by ETB provides a rest area for ATV rider along the trail. The trailhead includes:

- restrooms
- shelter
- water access
- power access
- equipment storage



# BATHHOUSE DESIGN & CONSTRUCTION SUMMIT BECHTEL FAMILY NATIONAL SCOUT RESERVE

Mt. Hope, WV



## PROJECT DETAILS

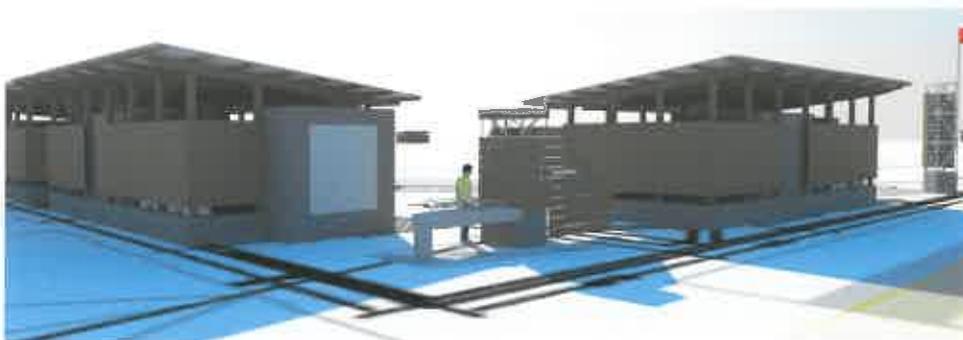
owner/district:  
Boy Scouts of America

year:  
2013

size:  
330 units

ETB provided design, graphic imagery construction documentation and administration for 330 bathhouses which were located throughout the national scout reserve. The bathhouses were spread throughout the six villages.

ETB worked in conjunction with Lake Flato Architects on this project.



# OBSERVATION DECK SUMMIT BECHTEL FAMILY NATIONAL SCOUT RESERVE

Mt. Hope, WV

## PROJECT DETAILS

owner/district:  
Boy Scouts of America

year:  
2013

ETB designed a new ADA compliant observation deck overlooking the entire Boy Scout Reserve. The deck can accommodate over 100 sight-seers. In addition to providing a scenic view, the deck was used during construction to observe progress throughout the site.



VIEW FROM OBSERVATION DECK



## Forks of Coal State Natural Area/Claudia L. Workman Wildlife Education Center



**CLIENT:**  
West Virginia Division of  
Natural Resources

**COMPLETION DATE:**  
2019

**ESTIMATED CONSTRUCTION  
COST:**  
\$7 Million

WVDNR retained E.L. Robinson in 2015 to prepare a master plan for this 100 plus acre site donated to the State of West Virginia for the development of the state's first natural area. The site is located at the forks of the Big Coal and Little Coal River, approximately twenty miles from downtown Charleston.

In 2015, WVDNR retained the team of E.L. Robinson Engineering and ZMM Architects to prepare construction documents for the Forks of Coal Natural Area and the Wildlife Education Center.

This site related elements ELR will design are:

- ✦ Access road off US 119 and car and bus parking area for the Claudia L. Workman Wildlife Education Center
- ✦ Site development for the Education Center including entry courtyard and outdoor classroom/amphitheater
- ✦ Entry sign
- ✦ Trailhead parking
- ✦ Waterline extension from the Lincoln County PSD and an onsite sewage treatment facility for the education center
- ✦ Landscape plans for the center
- ✦ Other pedestrian linkages

## Beech Fork State Park Lodge Development



**CLIENT:**

West Virginia Division of  
Natural Resources

**PROJECT COST:**

Total Architecture & Site  
Related Cost \$35 Million

**OUR ROLE:**

Site feasibility, studies,  
preliminary design, lead  
consultant involving civil,  
structural, transportation,  
geotechnical engineering,  
landscape architecture with  
additional services from other  
consultants.

West Virginia Division of Natural Resources has considered a lodge for Beech Fork State Park since before it was opened in 1979. Several studies were completed in the past examining six possible sites for lodges ranging in size from 75 to 150 rooms. The last studies completed in 1995 recommended a 150 room lodge at Stowers Branch.

WVDNR retained E.L. Robinson's landscape architects in 2008 to study a new site near the Beech Fork Lake dam and marina for the feasibility of building a 35, 50, or 75 room lodge. This study found from earth work calculation, cost estimates, and slope analysis maps that the Stowers Branch site was still the most desirable based on costs, proximity to the lake, and visual impact on the park.

In 2013, WVDNR retained the team of E.L. Robinson Engineering and ZMM Architects to prepare construction documents for a 75 room lodge at the Stowers Branch location. This site is located near the swimming beach owned and operated by US Army Corps of Engineers and two miles by road from the Beech Fork Lake Dam. In 2015, the project was put on hold after completion of the design development phase due to state budget issues.



## Stonewall Jackson Resort Park Pedestrian Bridge



**CLIENT:**  
West Virginia Division of  
Natural Resources

**COMPLETION DATE:**  
2011

**PROJECT COST:**  
\$400,000

**OUR ROLE:**  
Site design, structural  
engineering, landscape  
architecture, construction  
documents, bidding and  
construction observation.

West Virginia DNR received grant to build a pedestrian bridge approximately 900 feet across the lake from the lodge to the campground. An initial concept plan was developed for the bridge in 2008 which serves as the basis of the final design which EL Robinson was retained to develop.

It will be a 10' wide timber pile bridge with appropriate wooden decking and handrail. The accessible approach on the lodge side is complete and the contractor will be required to connect the bridge to that existing approach. At the campground end of the bridge an alignment will be shown on the plans that will allow for the Resort to build that accessible approach separate from the bridge construction.



## Hatfield Cemetery Trailhead



**CLIENT:**  
Logan County Convention and  
Visitors Bureau

Debrina Williams, Ex. Director  
Hatfield and McCoy CVB  
325 Stratton Street  
P.O. Box 218  
Logan, WV 25601  
304.752.6020 office

**COMPLETION DATE:**  
May 2015

**PROJECT COST:**  
\$969,405 est

**OUR ROLE:**  
Topographical and property  
survey, base mapping, material  
selection, master plan, cost  
estimating

ELR prepared a master plan for the development of the Hatfield Cemetery trailhead parking and trail extension to the cemetery using 2013 Forest Service Trail Accessibility Guidelines (FSTAG). Cost estimates of the trailhead parking area and trail to the cemetery were provided.

A vehicular bridge with suitable width and capacity to support touring buses crossing from WV 44 over Island Creek into the trailhead parking area for one tour bus and up to 15 cars was schematically planned. Material considerations were indicated for site elements/features such as fencing, lighting, trail and informational signage, railing and trail pavements.



## North Bend State Park Campground Upgrades



ELR prepared construction documents for mitigating the standing water present in many of the 26 sites due to years of added road pavement and lack of adequate cross slope and drainage swales throughout the campground. Also, provided an upgrade of the existing electrical service to the campsites by increasing the sites from 30 amp to 50 amp service which requires extending 3 phase service 1600' to the campground. Additionally the park staff wants to establish individual water hook ups at all 26 campsites. Only five (5) centralized faucets exist throughout the campground. To facilitate this, an aging 2" waterline to the campground will require replacement with 1600 feet of new 4" waterline. Lastly staff expressed an interest in evaluating the cost of a prefabricated concrete restroom facility for the additional 22 campsites that have no facilities lessening the burden on the existing restroom /bathhouse in the original 26 site campsites.

**CLIENT:**  
WV Division of Natural Resources

Mr. Brad Leslie, P.E.  
Assistant Chief  
West Virginia Division of  
Natural Resources Parks and  
Recreation Section  
324 4th Avenue  
South Charleston, WV 25303

**COMPLETION DATE:**  
2016

**PROJECT COST:**  
\$250,000 (first phase) est

**OUR ROLE:**  
Topographical survey, civil  
and electrical engineering,  
material selection, construction  
documents, and construction  
observation

## Tomlinson Run State Park Accessible Fishing Site



ELR prepared construction documents for an accessible walkway meeting ADA guidelines from an existing parking area to the water edge. A 5' wide sidewalk within segmental block retaining walls and railing will be constructed to an enlarged 8' by 20' concrete paved area. A curbed barrier along the water edge of the paved fishing area allows close proximity to the park's lake for fishing. Additional elements included an accessible paved route to an existing restroom and appropriate signage.

**CLIENT:**  
WV Division of Natural Resources

**Mr. Brad Leslie, P.E.**  
Assistant Chief  
West Virginia Division of Natural Resources Parks and Recreation Section  
324 4th Avenue  
South Charleston, WV 25303

**COMPLETION DATE:**  
December 2015

**PROJECT COST:**  
\$57,767 est

**OUR ROLE:**  
Site design, material selection, construction documents, and construction observation



## Management & Staffing Capabilities

**Todd Boggess** is President of E.T. Boggess, Architect, Inc., and will serve as the design team leader. He will be assisted by **Stephen Mackey**, who is responsible for planning and design for the project.

**Nathan Turner** will be the project manager responsible for coordinating all project information amongst the team.

**Dale East** will be managing the construction documentation and, along with Mr. Mackey, they will be generating the design and construction approach to realize the project.

**Chris Canterbury** is ETB's construction contract administration manager. With over 18 years of CA experience, Chris' knowledge and background of all building systems has been an invaluable asset to our team. Nathan Turner, as project manager, and Todd Boggess also remain very active during the CA phase to help ensure the design intent is realized.

A component of our management approach is the development of an individual strategy for each project, focused on the specific problems to be solved. This strategy considers the staff members assigned to the project, the scheduling and duration of work phases, the use of special consultants or specialized studies. Our Project Management Plan (PMP) will document key management and oversight tasks and is updated throughout the project as changes occur. The plan will include a definition of your program goals, technical requirements, schedules, resources, budgets, and management programs.

Once we gain a better understanding of your scheduling targets, we will be able to determine exactly what resources we will need to dedicate to the project. Regardless of the schedule, we are confident that our manpower and skill level will remain more than adequate, even in the early, labor intensive phases. Our projected workloads and the depth of personnel available are such that staffing projects of this size and complexity will have no adverse impact on any current or future projects in our office.

Resumes for our design team, including E.L. Robinson and Harper Engineering, can be found on the following pages.

Todd Boggess, AIA, NCARB, Architect  
*President*



## EDUCATION

- Master of Architecture, Clemson University School of Architecture
- International Studies, Clemson University Daniel Center for Urban Design & Building Studies, Genoa, Italy
- Bachelor of Arts Degree in Design, Clemson University School of Architecture

## RESPONSIBILITIES

Todd joined ETB as a project architect and office manager in 1988 after graduating from Clemson University. In January, 2001, he assumed the office of President.

Todd is responsible for . . .

- architectural design and development
- project management and coordination
- computer aided design and visualization
- interior design
- site planning

Your project will receive his complete attention, from the interview and project meetings, through the construction process. As the president of the firm, you are putting your trust in him and he takes that commitment very seriously. He wants to make sure you are satisfied with our service, performance, and design.

## COMMITTEES

West Virginia Board of Architects (2014) – Governor Tomblin recently appointed Todd to this board which is responsible for protecting the life, health and property of the people of the State of WV by ensuring that proper architecture practices are used in the state.

Princeton Zoning Board of Appeals (since 2000) – Todd has been asked to serve on this local committee for the past 15 years. He currently serves as vice-chair. The board is responsible for reviewing and ruling on appeals to the existing Princeton Zoning Laws.

## PROJECTS

- WV Parkways Authority Tourist Information Center, Princeton, WV
- WVDNR Pipestem Conference Center (*Addition*), Pipestem State Park, WV
- The Summit Bechtel Family National Scout Reserve - Bathhouse Design & Construction, Observation Deck, & Pavilion Design Options, Mt. Hope, WV
- Hatfield-McCoy Regional Recreational Authority Offices, Lyburn, WV
- Coal Heritage Trail Interpretation Center, Bramwell, WV
- Railroad Museum, Princeton, WV
- ATV Resort and Lodge, Mingo County and Logan County, WV
- Coaldale ATV TrailCamp, Mercer County, WV
- WVARNG Readiness Center, Elkins, WV
- WVDOH District 10 Headquarters Complex, Gardner, WV
- WVDOH District 6 Headquarters Complex, Moundsville, WV
- WVDOH District 9 Headquarters Complex - Office Building, Lewisburg, WV
- WVDOH District 1 Headquarters Complex - Office Building, Charleston, WV
- WVDOH District 8 Equipment Shop, Elkins, WV
- WVDOH District 7 Office Building, Weston, WV
- WVDOH District 7 Equipment Shop, Weston, WV

## AWARDS

- WVAIA "Honor Award" for Renovation Design of the Princeton Public Library – April 2012
- Princeton/Mercer County Chamber of Commerce "Excel Award" – January, 2011
- *West Virginia Executive Magazine's* "Young Guns" - Fall, 2003
- Princeton/Mercer County Chamber of Commerce "Citizen of the Year - 2000"
- Princeton Elks Club "Citizen of the Year - 2000"

Stephen Mackey  
*Planning & Design*



## EDUCATION

- Bachelor of Arts Degree in Design, Clemson University School of Architecture
- Master of Architecture, Clemson University School of Architecture

## RESPONSIBILITIES

With over 30 years of experience in all phases of design and construction, Mr. Mackey brought strong design, management and leadership skills to the firm. His significant experience has enabled him to successfully oversee the design and construction of a number of large educational projects. Specific project responsibilities include:

- code review and analysis
- program development
- conceptual design
- design visualization
- project coordination
- construction specifications

## PROJECTS

Mr. Mackey rejoined ETB Architects in 2009 after serving as Executive Vice President for two architectural firms in Florida. During his absence, Mr. Mackey also served as project manager on several large school projects in the state of Florida and has been focused on education projects since his return to ETB.

- The Summit Bechtel Family National Scout Reserve - Bathhouse Design & Construction, Observation Deck, & Pavilion Design Options, Mt. Hope, WV
- ATV Resort and Lodge, Mingo County and Logan County, WV
- Coaldale ATV TrailCamp, Mercer County, WV
- Advantage Valley Advanced Technology Center for the WVC&TCS, So. Charleston, WV
- North Central Advanced Technology Center for the WVC&TCS and Allied Health, Fairmont, WV
- WVARNG Readiness Center, Elkins, WV

Nathan Turner, LEED G.A.  
*Project Manager*



## EDUCATION

- Bachelor of Science, Engineering – Architecture, Fairmont State University
- Master of Architecture (May, 2009), Boston Architectural College

## RESPONSIBILITIES

Mr. Turner joined ETB in 2009 and brought with him a wealth of experience in architectural design, as well as construction methods and practices. His prior experience with educational facilities has already proven extremely valuable as we have several elementary, middle, and high school projects at various stages of completion. Nathan has obtained LEED certification and will assist in our efforts to provide a “green” approach to as many projects as possible.

Specific project responsibilities include:

- architectural programming
- construction documentation
- project management
- project coordination
- construction specifications
- construction administration

## PROJECTS

- The Summit Bechtel Family National Scout Reserve - Bathhouse Design & Construction, Observation Deck, & Pavilion Design Options, Mt. Hope, WV
- Advantage Valley Advanced Technology Center for the WVC&TCS, So. Charleston, WV
- North Central Advanced Technology Center for the WVC&TCS and Allied Health, Fairmont, WV
- New River Community and Technical College Headquarters and Allied Health Building, Beaver, WV
- WVARNG Readiness Center, Elkins, WV

Dale East  
*Production Management*



## EDUCATION

- Bachelor of Science - Architectural Engineering  
Bluefield State College

## RESPONSIBILITIES

Mr. East is an architectural intern with 10 years of experience who joined ETB in November of 2013. Prior to returning to Princeton, his work at architectural firms in Tennessee allowed him to manage projects from New Jersey to Atlanta, ranging from educational facilities to zoological exhibits. Dale is involved in all phases of design documentation and production and is eager to handle any task needed to ensure a smooth project flow from start to finish.

Specific project responsibilities include:

- 3D modeling
- graphics/imagery
- construction documentation
- project coordination

## PROJECTS

- WVARNG Coonskin Joint Facilities Exterior Renovation, Charleston, WV
- WVDOH D7 Office Building, Weston, WV
- WVDOH D7 Equipment Shop, Weston, WV
- Cabins and Bathhouse for the Ashland KOA, Ashland, WV
- ATV Resort and Lodge, Mingo County and Logan County, WV
- Coaldale ATV TrailCamp, Mercer County, WV
- Spearhead Trail Lodging/Parking, Tazewell County, VA
- Creekside Villas (Exterior Renovations), Snowshoe, WV

Chris Canterbury, Associate AIA  
*Construction Administration Manager*



## EDUCATION

- Bachelor of Science Engineering Technology/Architecture, Fairmont State University

## RESPONSIBILITIES

Chris joined ETB in 2000 as a CADD Technician. His focus in recent years has been project administration and his current position of Construction Administration Manager reflects that area of expertise. Your project will benefit from his superb organizational skills. He attends meetings and keeps track of your needs and wishes through notes and minutes. His timely response to submittals will ensure that your project stays on its construction schedule.

Chris is responsible for . . .

- construction administration
- organizing and attending meetings
- distribution of minutes and progress reports
- contacting material suppliers
- responding to contractor's requests for information
- reviewing submittals and shop drawings
- site visits/observations

## PROJECTS

During the construction process, Chris attends the regular progress meetings, as well as special meetings with material suppliers and sub-contractors. He works closely with the contractor in maintaining the budget, adhering to the schedule, and ensuring quality control.

- Pipestem Conference Center (*Addition*), Pipestem State Park
- Greenbrier County Convention & Visitors Center (*Renovations*), Lewisburg, WV
- Hatfield-McCoy Regional Recreational Authority Offices, Lyburn, WV
- WVDOH District 6 Headquarters Complex - Maintenance Building, Bridge & Sign Shop
- WVDOH District 9 Headquarters Complex - Office Building
- WVDOH District 1 Headquarters Complex - Office Building
- WVDOH District 8 Equipment Shop
- WVDOH District 7 Office Building and Equipment Shop

**ERIC COBERLY, P.E.**  
**PROJECT ENGINEER**



**Education**

M.S. Engineering of Mines, West Virginia University, 1990

B.S. Engineering of Mines, West Virginia University, 1983

**Registrations**

Registered Professional Engineer in West Virginia, Ohio, and Maryland



**Professional Experience**

Mr. Coberly has more than 30 years of experience as an infrastructure and mining engineer. He has extensive experience in project planning, funding coordination and design. Mr. Coberly has managed projects with ELR which have involved site development, infrastructure planning, water, sewer, geotechnical analysis, abandoned mine reclamation projects, building construction, active surface mining projects, insurance investigations, providing expert witness services and various post mining land use projects.

Additionally, Mr. Coberly served as the Chief for the West Virginia Department of Environmental Protection Abandoned Mine Lands Division for more than 4 years. In this position he was responsible for managing and directing all operations. He has spent his career working to better the State of West Virginia in both the private and public sectors.

**Representative Projects**

The following is a sample list of recent projects on which Mr. Coberly has served as Project Manager

- City of Bluefield Commercialization Center - \$2.55 Million
- Greenfield Cabinetry Building Expansion - \$3.64 Million
- Scott Findley Road Waterline Extension Project - \$1.2 Million
- Exchange Road Phase I Waterline Extension - \$3.1 Million
- Putnam Business Park Utility Extension Phase II - \$1 Million
- Kenova Downtown Water System Upgrade - \$1.9 Million
- Kenova Prichard Waterline Replacement and Upgrade Project - \$4.7 Million
- Route 18 South-Snowbird Road Waterline Extension Project - \$969,000
- Big Flint Waterline Extension Project - \$7.8 Million
- Poca Belt Press - \$1.6 Million



ERIC COBERLY, P.E.  
(CONTINUED)



- Blue Knob Waterline Extension Project - \$2.3 Million
- Town of Burnsville Sewer Study - \$2.7 Million
- Bergoo Wastewater Collection and Treatment System Project - \$2.7 Million
- Cow Creek Waterline Extension Project - \$815,000
- WVDEP OSR Viking Preston Mining Project - \$2.3 Million
- Over 100 West Virginia Department of Environmental Protection Abandoned Mine Lands reclamation projects



Tim Cart, P.E.  
SITE CIVIL ENGINEER



### Education

B.S. Civil Engineering, West Virginia University, 1981, Magna Cum Laude

### Registrations

Registered Professional Engineer West Virginia (1986)

Registered Professional Surveyor in West Virginia (1995)



### Professional Memberships

American Society of Civil Engineers (ASCE)

### Professional Experience

Mr. Cart has over 35 years of experience in providing consulting engineering services. Clients served have included Industrial, Public and Private Institutions and State and Federal Agencies. He has served as Project Engineer on numerous geotechnical investigations over the years. These projects have included highways, bridges, industrial sites, buildings and various developments.

Mr. Cart has been the lead engineer for the design of structures including garage maintenance facilities, 911 centers, student resident housing additions, building renovations including additions of elevations and stairways. The projects vary in complexity to single story slab on grade structures to multi-story 911 centers.

Additionally, Mr. Cart has also provided clients with evaluation of existing structures to determine the modifications required for proposed changes in the structural loading. He has worked with architects and the fire marshall's office to provide structures designed to the latest code requirements.

### Representative Projects

Mr. Cart has served as senior project engineer for numerous structural projects including the following:

- Buckwheat Express Bus Garage- Kingwood, WV
- Mason County 911 Center and Garage- Point Pleasant, WV
- Putnam County 911 Center and Maintenance Garage- Winfield, WV
- Mingo County 911 Center- Williamson, WV
- Wetzel County 911 Center- New Martinsville, WV
- CAMC General Student Resident Housing- Charleston, WV
- State Credit Union Building Addition- Charleston, WV



Tim Cart, P.E.  
(continued)



- Chief Logan Recreational Center- Logan, WV
- Aldersgate United Methodist church Gym and Fellowship Building- Sissionville, WV
- Lincoln County Courthouse File Room Modifications- Hamlin, WV
- Logan County Commission Building Elevator and Stairway Project- Logan, WV
- Logan County Courthouse Annex, Elevator and Stairway Project- Logan, WV
- Logan Welcome Center- Logan, WV
- Historic Coal House Restoration- Williamson, WV
- Flatwoods Canoe Rune PSD Maintenance & Treatment Building- Sutton, WV
- Putnam County Pre-Sed Basin and Building- Teays Valley, WV
- Delbarton Sewage Treatment Plant & Facility Buildings- Delbarton, WV
- Putnam County PSD Maintenance Garage- Teays Valley, WV



**J.D. KINDER, P.E.**  
**GEOTECHNICAL ENGINEER**



**Education**

B.S. Civil Engineering, West Virginia Institute of Technology, 2008

**Registrations**

Registered Professional Engineer West Virginia

**Professional Experience**



Mr. Kinder has over 8 years of experience in many areas of civil engineering including roadway design projects, site development projects, geotechnical investigations, natural gas projects and retain structure design. Additionally, Mr. Kinder has experience in performing slope stability analysis for various roadway fills and bridges.

Prior to joining E.L. Robinson Engineering, Mr. Kinder gained experience in the manufacturing industry supervising various products. His duties included QA/QC testing, product development, estimating, on site installation assistance, inventory, production scheduling, oversight and site layout and design for more than 140 retaining wall projects throughout West Virginia, Ohio and Kentucky.

**Representative Projects**

Mr. Kinder has served as a project engineer for numerous structural projects including the following:

WVDOT Landslide Repairs- Lincoln County (20 sites)

WVDOT Landslide Repairs- Logan County (6 sites)

WVDOT Landslide Repairs- Mingo County (8 sites)

WVDOT WV 4 Clendenin Slip and Slide Repair (11 sites)

WVDOT Corridor H Kerens to U.S. 219 Connector (Geotechnical) - Randolph & Tucker Counties

WVDOT Laurel Creek Girder Bridge (Geotechnical) - Mingo County, WV

WVDOT Arnettsville Arch Bridge (Geotechnical) - Monongalia County, WV

FEMA - Town of Logan - Storm Damage Investigation

Crestwood Pipeline Projects- Doddridge County, WV

City of Williamson Water Treatment Plant Inlet Modification

Tracy Vickers Community Complex

West Edge Warehouse - Huntington, WV



**TODD GARNES**  
**PROJECT DESIGNER**



**Education**

A.A.S. Architectural Drafting Technology  
West Virginia State College, 1999

A.A.S. Computer Aided Drafting and Design  
West Virginia State College, 1999

**Computer Skills**

Civil 3-D, ArcMap 10.1, AutoCAD Map, AutoCAD, MicroStation, Microsoft Office



**Professional Experience**

Mr. Garnes has more than 19 years of experience as a civil draftsman and designer. He is proficient in numerous drafting and mapping software platforms. His proficiency spans multiple areas such as Civil 3D, GIS, construction inspection, waterline planning and design, sanitary sewer planning and design, site development, cathodic protection planning, county-wide planning, infrastructure cataloging, and document preparation.

**Representative Projects**

**WVDOH:**

- City of Charleston - Lee Street Sidewalk Enhancements
- Town of Davis - Tucker County Rocks 2014

Village of Rio Grande Wastewater System Improvements and Wastewater Treatment Plant

Camp Caesar Infrastructure Improvements Project

Doddridge County PSD 2015 County Wide Water Study

Pocahontas County PSD

- Cheat Mountain Water Acquisition
- Dominion Waterline Extension

Village of Cadiz Water System Improvements Project

**WVDNR:**

- Watoga State Park Wastewater Treatment Plant Replacement Project
- North Bend State Park Waterline Extension
- Greenbrier State Forest Waterline Extension

Bluefield Commercialization Station

 Rahall Transportation Institute Land Use Master Plans – Boone, Clay, Fayette, Lincoln, Logan, McDowell,

Mercer, Wayne, Wyoming, Raleigh, Upshur, Webster, and Marshall Counties

Webster County PSD Bergoo Wastewater System and Wastewater Treatment Plant Improvements

GIS – Marshall County 10 Year Comprehensive Water and Sewer Study

Town of Gilbert:

- Slabtown, Tamcliff and Paynter Bottom Waterline Extension Project
- Horsepen, Gilbert Creek and Browning Fork Waterline Extension
- River Bend Road Waterline Extension
- Upper Gilbert Creek Waterline Extension

Logan County PSD:

- Upper Little Harts Creek Waterline Extension
- Big Harts Creek Waterline Extension
- Marsh Fork Waterline Extension
- Hidden Valley/Airport Road Waterline Extension
- Ridgeview Sewer – Railroad Permits

Lincoln PSD McCorkle Railroad Crossing

Lincoln EDA Lower Mud River Waterline Extension

Queen Shoals PSD Waterline Extension

Town of Chapmanville Water Upgrade Project

West Virginia American Water:

- Sanderson/Dutch Ridge Waterline Extension
- Miller Mountain Waterline Extension
- Upper Winifrede Waterline Extension

Mingo County Redevelopment Authority:

- King Coal Highway Water and Sewer Project
- Mingo Central High School Water and Sewer Project
- Mingo County Airport Water and Sewer Project

Putnam County Business Park Utilities Extension Project

Norton Harding Jimtown PSD Scott Run/Findley Road Waterline Extension Project

Town of Matewan Red Jacket Sanitary Sewer Upgrade Project



South Charleston Sanitary PSD Corridor G Sanitary Sewer Study

SHAWN FORE  
PROJECT DESIGNER



**Education**

Drafting CADD Certificate (Microstation),  
Ben Franklin Career and Technical Center, 2000

CADD Certificate (Autocad),  
Carver Career and Technical Center, 1999

CADD Certificate (Civil 3D)



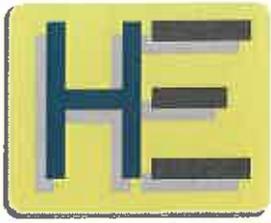
**Professional Experience**

Mr. Fore has over 18 years of experience as a CAD Designer in numerous areas of civil engineering. His representative experience includes civil site development, water and wastewater line treatment plants, abandoned mine lands reclamation, highway design, bridge inspection, utility location and mapping, hydrographic surveying, land surveying, environmental, wind energy, water sampling, GPS and RTK.

He is adept in AutoCad Civil 3D (Version 2006 thru 2015). Further proficiency includes Autocad Land Desktop, Microstation, Inroads, Autodesk Vault Explorer, Eagle Point, TGO, Pathfinder Office, Hydro-Pro, Microsoft Access, Excel and Word. He provides training/support and workstation configuration, as well as data management of CAD and GIS related material.

**Representative Projects**

- Green Valley Glenwood PSD Raw Water System Upgrade
- Village of Cadiz South and Center Collection System Improvements
- City of Catlettsburg Wastewater Treatment Plant Upgrade
- Kanawha Falls PSD Wastewater Treatment Plant Improvements
- Kanawha Falls PSD Wastewater Collection System Improvements
- Kanawha Falls PSD Gauley River Waterline Crossing Replacement
- Village of Woodsfield Long Term Control Plan Phase 3
- City of Salem Stormwater Elimination Project
- Logan County PSD Holden Wastewater System Extension and Upgrade
- Logan County PSD Mud Fork Wastewater System Extension and Upgrade
- Excelsior Westmoreland Hospital Secondary Disinfection System
- Buffalo Creek PSD Wastewater System Improvements
- Lincoln County PSD Alum Creek Sewer
-  McDowell County PSD Elkhorn Creek Clean Stream and Trout Habitat Initiative



**Harper**  
**Engineering**

# Jason E. Harper

## Professional Engineer

### Experience

Mr. Harper brings 16 years of design experience to the firm. He has expertise with HVAC, electrical, plumbing, sprinkler and fire alarm system designs. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Mr. Harper's role with the firm includes, but is not limited to, office manager, project manager, draftsman, and Building Information Modeling coordinator. He oversees projects from the early design phase through construction administration to post construction. He assists the project architect and design team with valuable mechanical, electrical, and plumbing information early in the project to ensure it is adequately designed to handle the client's needs.

### Projects

HVAC Additions to Taylor County Middle School  
Poca High School Elevator Addition  
Chapmanville Intermediate School  
Burch PK-8 School  
Lewis County Transportation Facility  
HVAC Renovations to Tucker County High School  
South Preston PK8 School  
Arnoldsburg Elementary School  
Additions and Renovation to Geary School  
Tunnelton Denver Elementary School  
HVAC Systems Renovations to  
Upshur County Elementary Schools  
Additions and Renovations to Flinn Elementary

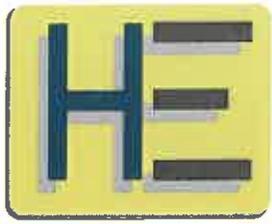


### Registration/Professional Affiliations

Professional Engineer WV - 017278  
American Society of Heating, Refrigeration and Air-  
Conditioning Engineers - 8179177  
National Fire Protection Association - 2748712

### Education

West Virginia University Institute of Technology  
Bachelor of Science - Mechanical Engineering



**Harper**  
**Engineering**

**Kevin M. King**  
**Professional Engineer**

## Experience

Mr. King brings 14 years of electrical design experience and over 11 years of electrical construction/maintenance experience to the firm. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, government buildings, and industrial projects.

Mr. King's role with the firm includes, but is not limited to, project manager, draftsman, specification writer and construction administration. He oversees projects from the early design phase to post construction. He assists the project architect and design team with valuable electrical information early in the project to ensure it is adequately designed to handle the client's needs.

## Projects

FedEx Freight - 32 Bay Expansion  
Arnoldsburg Elementary School  
Chapmanville Intermediate School  
South Charleston Fire Station  
Geary Elementary School  
Holden Elementary School  
Hurricane High School Batting Facility  
Marshfork Elementary School  
Tudor's/Gino's Restaurants (Various Location)  
Additions and Renovations to Flinn Elementary



## Registration/Professional Affiliations

Professional Engineer WV - 017278  
Professional Engineer KY - 27522  
Professional Engineer PA - 078377  
Professional Engineer OH - 75122  
Professional Engineer VA - 0402049801  
Professional Engineer MI - 6201065598  
Professional Engineer SC - 33253  
Professional Engineer IN - 11600675  
West Virginia Master Electrician - M27616420670800  
American Society of Heating, Refrigeration and  
Air-Conditioning Engineers - 8259192  
National Fire Protection Association - 2915791

## Education

West Virginia University Institute of Technology  
Bachelor of Science - Electrical Engineering

Bluefield State College  
Bachelors of Science - Computer Science



**Hatfield McCoy Offices** - *Renovations*  
**Ashland Trailhead** *New*

---

**Mr. Jeffery Lusk**, Executive Director  
Hatfield McCoy Trail Regional Authority  
PO Box 146  
Man, WV 25635  
304-752-3255

**Ashland Cabins & Bathhouse** *New*

---

**Ms. Tara Elder**  
The Ashland Group  
12 Maddy's Lane  
Elkview, WV 25071  
304-237-7567

**The Summit Bechtel Family National Scout Reserve** *New*

---

**Mr. Rob Ridgeway**, Project Manager  
Boy Scout National Scout Reserve  
2550 Jack Furst Drive  
Glen Jean, WV 25846  
304-465-2800





State of West Virginia  
 Expression of Interest  
 Architect/Engr

Procurement Folder : 464302

Document Description : A/E Services for Structural Repairs at Various State Parks

Procurement Type : Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2018-06-27	2018-08-02 13:30:00	AEOI 0310 DNR1800000009	1	Draft

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone <b>E.T. Boggess Architect, Inc.</b> <b>PO Box 727, 101 Rockledge Avenue</b> <b>Princeton, WV 24740</b> <b>304-425-4491</b>

**FOR INFORMATION CONTACT THE BUYER**  
 Angela W Negley  
 (304) 558-3397  
 angela.w.negley@wv.gov

Signature  FEIN # 55-0515917 DATE July 27, 2018



State of West Virginia  
 Expression of Interest  
 Architect/Engr

Procurement Folder : 464302

Document Description : Addendum No.1 - A/E Svcs - Structural Repairs at State Parks

Procurement Type : Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No			Version	Phase
2018-07-25	2018-08-02 13:30:00	AEOI	0310	DNR180000009	2	Draft

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone

**FOR INFORMATION CONTACT THE BUYER**

Angela W Negley  
 (304) 558-3397  
 angela.w.negley@wv.gov

Signature  FEIN # 55-0515917 DATE July 27, 2018

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: AEOI DNR18\*09

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

E.T. Boggess Architect, Inc.  
Company

  
Authorized Signature

July 27, 2018  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 President  
(Name, Title)  
\_\_\_\_\_  
**Todd Boggess, President**  
(Printed Name and Title)  
\_\_\_\_\_  
**PO Box 727, Princeton, WV 24740**  
(Address)  
\_\_\_\_\_  
**(P) 304-425-4491 / (F) 304-425-2028**  
(Phone Number) / (Fax Number)  
\_\_\_\_\_  
**etb@etbarchitects.com**  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

E.T. Boggess Architect, Inc.  
(Company)

 Todd Boggess, President  
(Authorized Signature) (Representative Name, Title)

Todd Boggess, President  
(Printed Name and Title of Authorized Representative)

July 27, 2018  
(Date)

(P) 304-425-4491 / (F) 304-425-2028  
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: E.T. Boggess Architect, Inc.

Authorized Signature: *[Signature]* Date: July 27, 2018

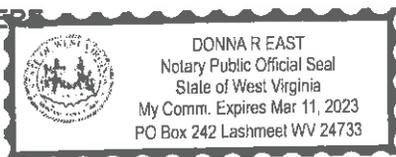
State of West Virginia

County of Mercer, to-wit.

Taken, subscribed, and sworn to before me this 27 day of July, 2018

My Commission expires March 11, 2023

AFFIX SEAL HERE



NOTARY PUBLIC *Donna R. East*

*Purchasing Affidavit (Revised 01/19/2018)*



State of West Virginia  
Expression of Interest  
Architect/Engr

Procurement Folder : 464302

Document Description : A/E Services for Structural Repairs at Various State Parks

Procurement Type : Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2018-06-27	2018-08-02 13:30:00	AEOI 0310 DNR180000009	1	Draft

**SUBMIT RESPONSES TO:**

BID RESPONSE

DIVISION OF NATURAL RESOURCES

PROPERTY & PROCUREMENT OFFICE

324 4TH AVE

SOUTH CHARLESTON

US

WV

25303-1228

**VENDOR**

Vendor Name, Address and Telephone

**E.T. Boggess Architect, Inc.**

**PO Box 727, 101 Rockledge Avenue**

**Princeton, WV 24740**

**304-425-4491**

**FOR INFORMATION CONTACT THE BUYER**

Angela W Negley

(304) 558-3397

angela.w.negley@wv.gov

Signature 

FEIN # 55-0515917

DATE July 27, 2018

All offers subject to all terms and conditions contained in this solicitation

Date Printed : Jun 22, 2018 Solicitation Number : DNR180000009

Page : 1

FORM ID : WV-PRC-AEOI-001



State of West Virginia  
 Expression of Interest  
 Architect/Engr

Procurement Folder : 464302

Document Description : Addendum No.1 - A/E Svcs - Structural Repairs at State Parks

Procurement Type : Agency Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2018-07-25	2018-08-02 13:30:00	AEOI 0310 DNR1800000009	2	Draft

SUBMIT RESPONSES TO:	VENDOR
BID RESPONSE DIVISION OF NATURAL RESOURCES PROPERTY & PROCUREMENT OFFICE 324 4TH AVE SOUTH CHARLESTON WV 25303-1228 US	Vendor Name, Address and Telephone

**FOR INFORMATION CONTACT THE BUYER**

Angela W Negley  
 (304) 558-3397  
 angela.w.negley@wv.gov

Signature  FEIN # 55-0515917 DATE July 27, 2018

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.: AEOI DNR18\*09

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

E. T. Boggess Architect, Inc.  
Company

  
Authorized Signature

July 27, 2018  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 President  
(Name, Title)  
**Todd Boggess, President**  
(Printed Name and Title)  
**PO Box 727, Princeton, WV 24740**  
(Address)  
**(P) 304-425-4491 / (F) 304-425-2028**  
(Phone Number) / (Fax Number)  
**etb@etbarchitects.com**  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

**E.T. Boggess Architect, Inc.**  
(Company)

 **Todd Boggess, President**  
(Authorized Signature) (Representative Name, Title)

**Todd Boggess, President**  
(Printed Name and Title of Authorized Representative)

**July 27, 2018**  
(Date)

**(P) 304-425-4491 / (F) 304-425-2028**  
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: E.T. Boggess Architect, Inc.

Authorized Signature: *E.T. Boggess* Date: July 27, 2018

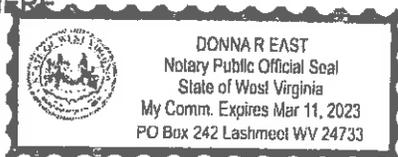
State of West Virginia

County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 27 day of July, 2018

My Commission expires March 11, 2023

AFFIX SEAL HERE



NOTARY PUBLIC *Donna East*